

*There is an addendum to this Agenda – please see page 11*

*It is anticipated that the Board will move to Executive Session at 7:30 PM, and will return to Regular Session as approximately 8:00 PM.*

**ELMSFORD UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION  
PUBLIC MEETING  
AUDITORIUM  
ALEXANDER HAMILTON HIGH SCHOOL  
FEBRUARY 03, 2010  
8:00 PM**

**I. ROLL CALL**

Betty Funny-Crosby, President  
Debra B. Lawrance, Vice President  
Michael Colasuonno, Trustee  
Matthew R.C. Evans, Trustee  
James B. Henson, Trustee  
Barbara A. Peters, Ed.D., Superintendent  
Peter Giarrizzo, District Clerk

**II. EXECUTIVE SESSION**

It is anticipated that the Board will move to Executive Session to discuss a particular legal matter.

**III. RETURN TO REGULAR SESSION**

**IV. APPROVAL OF MINUTES**

Approve the minutes:

Regular Meeting January 06, 2010

**V. PRESENTATION**

Budget Presentation by Mr. Robert L. Celente, Acting Business Official  
Student Presentation on Policy #5300 – Student Dress Code

**VI. ELMSFORD SALUTES**

**VII. STUDENT LIAISON REPORT**

**VIII. RECOGNITION OF THE AUDIENCE – Agenda Items**

**Board of Education Agenda February 03, 2010**

**IX. FINANCE & PURCHASING**

**1. Approve of Cash Disbursement Schedules of January 08, 2010 and January 20, 2010:**

Approve the cash disbursement schedules:

Schedule #28	Trust & Agency Fund Account in the amount of	\$ 1,003.00
Schedule #29	General Fund Account in the amount of	\$151,194.92
Schedule #29	Special Aid Fund Account in the amount of	\$ 56,120.91
Schedule #30	Trust & Agency Fund Account in the amount of	\$ 7,671.62
Schedule #32	General Fund Account in the amount of	\$438,068.15
Schedule #32	Special Aid Fund Account in the amount of	\$ 10,455.54
Schedule #32	School Lunch Fund Account in the amount of	\$ 30,480.59

**2. Budget Transfers – Requiring Board Approval – January 07, 2010**

<u>Code From &amp; Description</u>	<u>Amount</u>	<u>Code To &amp; Description</u>	<u>Amount</u>	<u>Reason</u>
A9901.950.00.0000 Transfer to Special Aid	\$30,000	F2253.400.00.0000 Special Aid Contractual	\$14,394	Cover cost of summer School expenses for special needs students
A5581.491.00.5119 BOCES Summer Tspt.	\$38,042	F2253.471.00.0000 Special Aid Tuition	\$13,775	
A2250.491.50.5119 BOCES Summer Pgms.	\$37,041	F2253.490.00.0000 Special Aid BOCES	\$38,872	
		F2253.554.00.0000 Special Aid Tranpt.	\$38,042	
Totals	\$105,083		\$105,083	
A2250.471.509.0000	\$11,786	A2250.501.50.3600	\$11,786	To match Acellus Grant Funding

**3. Treasurer’s Report – December 2009**

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District approve the Treasurer’s Report for the Month of December 2009 as submitted.

**4. Extraclassroom Activities Treasurer’s Report – October and November 2009**

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District approves the Extraclassroom Activities Treasurer’s Report for the Months of October and November 2009 as submitted.

## Board of Education Agenda February 03, 2010

### 5. Extraclassroom Activities Quarterly Treasurer's Report – October 1, 2009 – December 31, 2009

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District approves the Extraclassroom Activities Quarterly Treasurer's Report for the Months of October 1, 2009 - December 31, 2009 as submitted.

### 6. Health Service Contract

Approve the following health service contract for the **2009/2010** school year for Elmsford Resident students attending out-of-district private/parochial schools as follows:

White Plains City School District    \$773.21

### 7. BOCES Cooperative Bid Resolution 2010/2011 School Year

**WHEREAS**, it is the desire of the participating school districts of the Southern Westchester Board of Cooperative Educational Services, adopting this Resolution to bid jointly in those supplies, commodities, materials and equipment set forth below.

Now, therefore, be it

**RESOLVED**, that the Elmsford Union Free School District agrees to participate with other school districts of the Southern Westchester Board of Educational Services, Westchester County, New York adopting this in the joint bidding of:

	<u>YES</u>	<u>NO</u>
1. Art Supplies	X	
2. General School Supplies	X	
3. Office Supplies	X	
4. Fine Paper Supplies	X	
5. Audio Visual Supplies & Equipment	X	
6. Bakery Goods		X
7. Cafeteria Food Supplies		X
8. Custodial Supplies	X	
9. Custodial Paper Supplies	X	
10. Lumber Supplies	X	
11. Laser & Ink Jet Toners	X	
12. Microcomputer Software	X	
13. Microcomputer Hardware	X	
14. Office & Classroom Furniture	X	
15. Graphing Calculators	X	

**BE IT FURTHER RESOLVED** that it is agreed that the specifications as presented will be used, and that the Board agrees to bid its required amount of said commodities jointly with other participating school districts in Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities.

**BE IT FURTHER RESOLVED** that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 of the General Municipal Law.

**X. SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS**

**INSTRUCTIONAL PERSONNEL**

**1. Appointment**

**0.4 ELL Teacher**

Appoint the following to 0.4 ELL Teacher

Name: Nicole Frances Troncale

Position: 0.4 ELL

Effective Date of Appointment: 02/04/2010

Termination Date of Appointment: 06/30/2010

Salary: 2009/2010 Salary Schedule, Step 5, Lane F1

Address: 65 Cottage Street, Port Chester, NY 10573

**2. As Needed After School Supervision Sub.**

Approve the appointment of **Anthony Shallo**, as an On Call After School Supervision Sub., for the **2009/2010** school year, effective February 04, 2010.

**3. On Call Substitute Teacher**

Approve the appointment of **Yvette Olavarria-Nunez**, as an On Call Substitute Teacher for the **2009/2010** school year, at the rate of \$100 per diem/day pro rated.

**4. On Call Substitute Teacher**

Approve the appointment of **Alfonse Florio**, as an On Call Substitute Teacher (40 days only) for the **2009/2010** school year, at the rate of \$100 per diem/day pro rated.

**5. On Call Substitute Teacher**

Approve the appointment of **Elizabeth M. DeLuca**, as an On Call Substitute Teacher (Hamilton only) for the **2009/2010** school year, at the rate of \$100 per diem/day pro rated.

**6. Activity/Stipend**

Approve the appointment of the following individual to activity/stipend position for the **2009/2010** school year as per agreement with the Elmsford Teachers Association:

Robyn Cerasoli – Co Advisor Yearbook Business

## Board of Education Agenda February 03, 2010

### 7. Job Descriptions

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District approves the following Job Descriptions for:

Building Principal  
Coordinator of Data and Information Systems  
Director of Research and Student Development  
Dixson/Grady Head Teacher

### NON-INSTRUCTIONAL PERSONNEL

#### 1. Resignation

Accept the resignation of **Scott Satkowski**, Cleaner at the Alice E. Grady School, effective the end of the work day on January 23, 2010.

#### 2. Appointment – Cleaner

Approve the probationary appointment of **Anthony Patterson**, Cleaner, at Step 1, Lane F of the 2009/2010 CSEA Salary Schedule (prorated) effective January 25, 2010.

#### 3. Appointment – Part Time Cleaner

Approve the probationary appointment of **Shannon Dean**, Part Time Cleaner, effective February 04, 2010 at the hourly rate of \$15.72 per hour for up to 19.75 hours per week.

#### 4. Part Time Availability Appointments

Approve the emergency conditional part time availability appointment of the following individuals to serve as substitute cleaners for the 2009/2010 school year at an hourly rate of \$15.72, effective February 03, 2010.

Gabriel Garcia  
Jitender Sahni  
Somnath Sahni

### OTHER

#### Non Represented Staff – Salary Agreements

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District hereby ratifies and approves the terms and conditions of employment, including salary, for the 2009/2010 school year, as contained in the correspondence directed to the following individuals from the Superintendent of Schools and authorizes the Business Office to take all action consistent therewith:

District Treasurer	Robyn Cerasoli
Secretary to the Acting Business Office	Noel Bopp
Secretary to the Deputy Superintendent	Maria Leston

**XI. NEW BUSINESS**

**1. Special Ed. Contract – Irvington UFSD**

**RESOLVED**, that the Board of Education approve the contract between the Elmsford Union Free School District and the **Irvington UFSD** for **2009/10** educational services to an Elmsford resident student as outlined in the contract dated 02/03/2010 and authorizes the President of the Board of Education to execute said contract.

**2. Special Education Contract – The Clearview School**

**RESOLVED**, that the Board of Education approve the contract between the Elmsford Union Free School District and the **Clearview School** for **2009/10** educational services to an Elmsford resident student as outlined in the contract dated 02/03/2010 and authorizes the President of the Board of Education to execute said contract.

**3. Summer School Special Education Contract – Ardsley Union Free School District**

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District approve a contract with the **Ardsley Union Free School District** to provide 2009 summer school special education services for an Elmsford resident student as outlined in the contract dated 09/01/2009, and authorizes the President of the Board of Education to execute said contract.

**4. Consultant Contract – At-Wood Consulting**

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District enter into a contract with **At-Wood Consulting** to assist in a review of special education practices and procedures. Compensation is set at \$600 per day not to exceed four days, and will be provided through 611 Grant funding.

**5. Resolution to Designate an Additional Financial Institution**

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District designate Webster Bank, NA as a designated financial institution to serve the District in accordance with guidelines by NYS General Municipal Law.

**6. Grant – Bilingual/Supplementary Education**

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District accept a grant in the amount of \$24,525 from the New York State Education Department.

**7. Grant – Acellus**

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District accept a grant in the amount of \$11,786 from the International Institute of Science.

**8. CSEA Memorandum of Agreement**

**RESOLUTION**

**WHEREAS**, negotiations have been on going between the Bargaining Team for the Elmsford Union Free School District and the Bargaining Team for CSEA Elmsford Union Free School District Unit, Westchester County, Local 860 for the Civil Service Employees Association Local 1000, AFSCME, AFL-CIO, successor to the 2005-2009 Agreement between the parties; and

**WHEREAS**, those negotiations have resulted in a tentative agreement contained in a Memorandum of Agreement; and

**WHEREAS**, the membership of the Union has ratified the terms of the Memorandum of Agreement; and

**WHEREAS**, the Board of Education has reviewed the terms of the Memorandum of Agreement and finds that a settlement consistent with the terms contained therein is in the best interest of the School District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby approves and ratifies the terms of the aforesaid Memorandum of Agreement and hereby authorizes the President of the Board of Education to execute a collective bargaining agreement consistent with the terms thereof.

**9. Consultant Contract – The Facilitators Center**

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District enters into a contract with The Facilitators Center to provide teacher training for the **2009/2010** school year. This training is being funded through the Title II, Title IID and Title IV grants.

**10. District Facilities Review Task Force**

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District approves the appointment of the following individuals to serve on the Elmsford Union Free School District Facilities Review Task Force:

Laurie Abbate	Debra Barbosa
Stacey Benke	Donna Brenna
Katie Buonassisi	Joe Coffey
April D'Angelo	Matthew Evans
Carol Florio	Brenda Funny
Peter Giarrizzo	Wayne Harders
Elaine Jensen	Ernest Jensen
John Morandi	Barbara Peters
Mary Potenza	Margaret Watson
Martin White	Robert Williams
Kerry Young	Silvana Zambrano

**BE IT FURTHER RESOLVED**, that the Board of Education of the Elmsford Union Free School District Facilities Review Task Force is hereby directed to complete and submit a formal report of recommendations for consideration to the Superintendent of Schools and the Board of Education of the Elmsford Union Free School District.

**11. First Reading and Adoption of Policy #5310**

The following policy was presented for a First Reading and Adoption:

5310

**Supervision of Students**

Principals are responsible for providing adequate supervision of students during the school day while on school grounds.

The Board of Education requires that:

- No teacher and/or staff member is to leave a group of students unsupervised at any time in the building or on school grounds. In the event of an emergency, the teacher and/or staff member shall contact the main office and/or individual responsible for the event to request coverage. The teacher and/or staff member shall wait with the students until the appropriate coverage arrives.
- All district staff is to cooperate in maintaining order in all parts of the buildings and take appropriate action at any time.
- Coaches are responsible for providing adequate supervision of students during practice sessions, game contests, and transit of students to and from events. They are also expected to wait until parents pick up students before leaving the grounds.
- Furthermore, no teacher, coach, club moderator, or responsible district-employee should leave the grounds before all students are picked up after evening activities such as but not limited to games, rehearsals, club meetings, etc, for which they are responsible.

**12. Donation to Raymond Agostini Scholarship Fund**

**RESOLVED**, that the Board of Education of the Elmsford Free School District accepts the donation in the amount of \$500 from Paul Agostini and Rosana Gonzalez to the Raymond Agostini Scholarship Fund.

**13. 2010/2011 School Calendar**

Adopt the 2010/2011 School Calendar as follows:

# Board of Education Agenda February 03, 2010

## Elmsford Union Free School District 2010-2011 School Year Calendar

<p>1-2 Superintendent's Conference Days (Staff Reports)</p> <p>3-6 Labor Day Weekend</p> <p>7 School Opens</p> <p>9-10 Rosh Hashannah</p> <p style="text-align: center;">Staff - 18          Students - 16</p>	<p><b>SEPTEMBER 2010</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> </tr> <tr> <td>6</td> <td style="background-color: black;"></td> <td>8</td> <td>9</td> <td>10</td> </tr> <tr> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> </tr> <tr> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> </tr> <tr> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td></td> </tr> </tbody> </table>	M	T	W	Th	F			1	2	3	6		8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		<p>11 Columbus Day</p> <p>20 Superintendent's Conference Day Half Day for students</p> <p style="text-align: center;">Staff - 20          Students - 20</p>	<p><b>OCTOBER 2010</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td>1</td> </tr> <tr> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> </tr> <tr> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> </tr> <tr> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> </tr> <tr> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> </tr> </tbody> </table>	M	T	W	Th	F					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
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<p>20 Superintendent's Conference Day Half Day for students</p> <p>30 Memorial Day</p> <p style="text-align: center;">Staff - 21          Students - 21</p>	<p><b>MAY 2011</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> </tr> <tr> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> </tr> <tr> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> </tr> <tr> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> </tr> <tr> <td>30</td> <td>31</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	M	T	W	Th	F	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				<p>24 Last Day of School</p> <p style="text-align: center;">Staff - 18          Students - 18</p>	<p><b>JUNE 2011</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> </tr> <tr> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> </tr> <tr> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> </tr> <tr> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> </tr> <tr> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td></td> </tr> </tbody> </table>	M	T	W	Th	F			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	
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**Adopted by Elmsford Board of Education: February 3, 2010**

**14. RECOMMENDATIONS OF THE CSE AND CPSE EDUCATION**

**RESOLVED**, that the Board of Education shall approve all the special education programs/placements as recommended in the Individual Education Plans of students by the Committee on Special Education and the Committee on Pre School special Education as set forth herein:

**BOE Meeting Dated 02/03/10**  
**CSE RECOMMENDATIONS**

	<b>ID No.</b>	<b>Recommended Placement/Program</b>
	12272	Classified; Special Class; Resource Room; Speech Therapy; Occupational Therapy
	12416	Classified; Speech Language Therapy
	11907	Ineligible
	3951	Special Class; Resource Room; Occupational Therapy
	10759	Ineligible
	13678	Classified; Special Class; Consultant Teacher Direct; Study Skills; Counseling
	13552	Study Skills; Consultant Teacher Direct
	8689	Consultant Teacher Direct – English, Social Studies, Science, Study Skills; Consultant Teacher Indirect – Math; Counseling

**BOE Meeting Dated 02/03/10**  
**CPSE RECOMMENDATIONS**

	<b>ID No.</b>	<b>Recommended Placement/Program</b>
	12763	Special Education Itinerant Teacher; Speech Language Therapy; Occupational Therapy
	13634	Classified Preschool/No Services – Continue Early Intervention; Speech Therapy
	13500	Classified Preschool; Special Class; Speech Language Therapy; Occupational Therapy
	13652	Classified Preschool
	13632	Ineligible
	100784	Classified Preschool; Special Class; Speech Language Therapy
	13627	Classified Preschool/No Services – Continue Early Intervention

**XII. PRINCIPALS’ REPORT**

**XIII. RECOGNITION OF THE AUDIENCE – OTHER ITEMS**

**XIV. CALL FOR EXECUTIVE SESSION**

**XV. ADJOURNMENT**

*Addendum*

**Consultant Contract – Institute for Children with Autism and Related Disorders, Inc.**

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District approves a contract with the **Institute for Children with Autism and Related Disorders, Inc.** to provide services to assist the district with the institution of an autism program, with compensation for these services be set at \$125/per hour not to exceed a total amount of \$21,450, with funding provided by the 611 Grant, and authorizes the President of the Board of Education to execute said agreement.