

**ELMSFORD UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
ANNUAL REORGANIZATION MEETING
July 07, 2009
ALICE E. GRADY SCHOOL LIBRARY
6:30 PM**

ROLL CALL

James B. Henson, President
Betty Funny-Crosby, Vice President
Michael Colasuonno, Trustee
Matthew R.C. Evans, Trustee
Barbara A. Peters, Ed.D., Superintendent
Peter Giarrizzo, District Clerk

ABSENT

Debra B. Lawrance, Trustee

CALL FOR EXECUTIVE SESSION

Motion made by Trustee Evans, seconded by President Henson to move the Executive Session to discuss a particular personnel matter at 6:45 PM.

Yes 4

No 0

Motion Carried

RETURN TO REGULAR SESSION

Motion made by Trustee Evans, seconded by Vice President Funny-Crosby to return to Regular Session at 8:03 PM.

Yes 4

No 0

Motion Carried

OATH OF OFFICE

Peter Giarrizzo, District Clerk administered the Oath of Office to James B. Henson, elected Trustee of the Board of Education.

President Funny-Crosby administered the Oath of Office to Peter Giarrizzo, District Clerk.

ELECTION OF OFFICERS

Trustee Henson nominated Betty Funny-Crosby for President, Trustee Colasuonno seconded this nomination. District Clerk Peter Giarrizzo asked for further nominations, and there being none, called for a vote which resulted as follows:

Yes 4

No 0

Motion Carried

Trustee Henson nominated Debra B. Lawrance for Vice President, Trustee Evans seconded this nomination. District Clerk Peter Giarrizzo asked for further nominations, and there being none, called for a vote which resulted as follows:

Yes 4

No 0

Motion Carried

APPOINTMENT OF OFFICERS

Treasurer

Motion made by Trustee Evans, seconded by Trustee Colasuonno to appoint Ms. Robyn Cerasoli as Treasurer for the 2009/2010 school year.

Yes 4

No 0

Motion Carried

District Clerk

Motion made by Trustee Evans, seconded by Trustee Colasuonno to appoint Mr. Peter Giarrizzo as District Clerk for the 2009/2010 school year.

Yes 4

No 0

Motion Carried

OTHER APPOINTMENTS

Board Audit Committee

Motion made by Trustee Colasuonno, seconded by Trustee Henson to appoint the following Board Members to the Board Audit Committee for the 2009/2010 school year:

James B. Henson
Michael Colasuonno
Debra B. Lawrance

Yes 4

No 0

Motion Carried

School Board Attorney

Motion made by Trustee Colasuonno, seconded by Trustee Henson to appoint Keane & Beane P.C. at an annual retainer of \$29,000 for up to 160 hours plus up to \$240 per hour for litigation work.

Yes 4

No 0

Motion Carried

Negotiator

Motion made by Trustee Colasuonno, seconded by Trustee Henson to appoint Keane & Beane P.C. for up to \$240 per hour.

Yes 4

No 0

Motion Carried

Tax Certiorari Attorney

Motion made by Trustee Colasuonno, seconded by Trustee Henson to appoint Giacchio J. Russo at an annual retainer of \$18,540.

Yes 4

No 0

Motion Carried

School Physician

Motion made by Trustee Colasuonno, seconded by Trustee Henson to appoint Dr. Shin Ae Yu at a fee of \$6,428.

Yes 4

No 0

Motion Carried

School Dentist

Motion made by Trustee Colasuonno, seconded by Trustee Henson to appoint Dr. Harold Kellner at an annual fee of \$1,500.

Yes 4

No 0

Motion Carried

Board of Registration and Inspectors of Election

Motion made by Trustee Colasuonno, seconded by Trustee Henson to appoint Marie Ciccarelli, Margaret Steffenhagen, Marge O'Mara, John Morandi, Al Poloscio, at an hourly wage of \$10.20.

Yes 4

No 0

Motion Carried

Internal Claims Auditor

Motion made by Trustee Colasuonno, seconded by Trustee Henson to appoint Mrs. Marie Ciccarelli at a fee of \$4,680.

Yes 4

No 0

Motion Carried

Census Coordinator

Motion made by Trustee Colasuonno, seconded by Trustee Henson to appoint Mrs. Noel Bopp at an annual stipend of \$4,663.

Yes 4

No 0

Motion Carried

Treasurer – Extra Classroom Activity Accounts

Motion made by Trustee Colasuonno, seconded by Trustee Henson to appoint Mrs. Brenda Funny at an annual stipend of \$4,754.

Yes 4

No 0

Motion Carried

Title I & Title III Stipend Postions

Motion made by Trustee Colasuonno, seconded by Trustee Henson to appoint the following individuals to Title I positions for the 2009/2010 school year at the stipends listed:

Title I Coordinator, Laura Wygant at an annual stipend of \$6,636.

Part 154/Title III Coordinator, Marina Kelly at an annual stipend of \$6,636.

Clerical Support, Noel Bopp at an annual stipend of \$816.

Teacher, Mt. Carmel, Barbara Cain at an hourly rate of \$23.96.

Yes 4

No 0

Motion Carried

Attendance Officer

Motion made by Trustee Colasuonno, seconded by Trustee Henson to appoint Mr. Robert L. Celente authorized to act for Board.

Yes 4

No 0

Motion Carried

Committee On Special Education

Motion made by Trustee Colasuonno, seconded by Trustee Henson to appoint the following individuals to the Committee on Special Education for the **2009/2010** School year:

Chairpersons	Sandra Calvi Rose Hoey Patricia Martucci
CSE Members	Rose Hoey Patricia Martucci Dr. Shin Ae Yu Nancy Cordero Veronica Lederman Sonia Rosello Carol Florio
District School Psychologist	Rose Hoey Patricia Martucci
District Speech Pathologist	Christine O’Connell
Special Education Teachers	Eva Taylor Cheryl Joseph Jeanette LaMarca Christine Kelly Stacey Benke William Dwyer Sarah Dwyer Mary Ellen Pickens Tina Hairston Nathanael Weinberger Harry Soloway Gwenn Uricchio Kathleen Hanlon All General Education Teachers District Occupational Therapist
Parent Members	Karen Barnaby Anastasia Vargas

Yes 3

No 0

Abstain – Matthew R.C. Evans

Motion Carried

Committee On Pre School Special Education

Motion made by Trustee Colasuonno, seconded by Trustee Henson to appoint the following individuals to the Committee on Pre School Special Education for the **2009/2010** school year:

Chairperson	Sandra Calvi Rose Hoey Patricia Martucci
Psychologists	Rose Hoey Patricia Martucci
Speech Language Therapist	Christine O’Connell
Regular Education Teacher	Brenda Funny Adrienne Capocci Kerry Young Mary Potenza Keri DeBlasio
Special Ed Teacher	Mary Ellen Pickens Christine Kelly Jeanette LaMarca
Social Worker Translator	Sonia Rosello
Parent Members	Karen Barnaby Anastasia Vargas

Yes 3

No 0

Abstain – Matthew R.C. Evans

Motion Carried

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Sub Committees On Special Education

Motion made by Trustee Colasuonno, seconded by Trustee Henson to appoint the following CSE Subcommittees for the **2009-2010** School Year according to (Educ. Law 4402; NYCRR200.3)

Chairperson Dixson Primary School	Sandra Calvi Rose Hoey Patricia Martucci
Dixson Primary School	Mary Ellen Pickens Rose Hoey Patricia Martucci Christine O'Connell District Occupational Therapist Sonia Rosello All General Education Teachers
Chairperson Grady Elementary School	Sandra Calvi Rose Hoey Patricia Martucci
Grady Elementary School	Christine Kelly Jeanette LaMarca Cheryl Joseph Eva Taylor Christine O'Connell District Occupational Therapist Sonia Rosello Rose Hoey Patricia Martucci All General Education Teachers
Chairperson Alexander Hamilton Jr./Sr. High School	Sandra Calvi Rose Hoey Patricia Martucci
Alexander Hamilton Jr./Sr. High School	Stacey Benke Nathanael Weinberger Rose Hoey William Dwyer Harry Soloway Mary Ellen Pickens Gwenn Uricchio Tina Hairston Christine O'Connell Patricia Martucci District Occupational Therapist Sonia Rosello All General Education Teachers

Yes 3

No 0

Abstain – Matthew R.C. Evans

Motion Carried

Section 504 Committee

Motion made by Trustee Colasuonno, seconded by Trustee Henson to appoint the following individuals to the Section 504 Committee for the **2009-2010** School year:

Chairperson	Sandra Calvi Rose Hoey Patricia Martucci
CSE Members	Rose Hoey Patricia Martucci Dr. Shin Ae Yu Nancy Cordero Veronica Lederman Sonia Rosello Carol Florio
District School Psychologist	Rose Hoey Patricia Martucci
District Speech Pathologist	Christine O’Connell
Special Education Teachers	Eva Taylor Cheryl Joseph Jeanette LaMarca Christine Kelly Stacey Benke Sarah Dwyer William Dwyer Mary Ellen Pickens Tina Hairston Nathanael Weinberger Harry Soloway Gwenn Uricchio Kathleen Hanlon All General Education Teachers District Occupational Therapist

Yes 3

No 0

Abstain – Matthew R.C. Evans

Motion Carried

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Impartial Hearing Officers For C.S.E. and C.S.P.E.

Motion made by Trustee Colasuonno, seconded by Trustee Henson to appoint the individuals as Impartial Hearing Officers for the **2009/2010** school year as listed on Attachment # 1.

Yes 4

No 0

Motion Carried

Strategic Planning Committee for 2009/2010

Motion made by Trustee Colasuonno, seconded by Trustee Henson to appoint the following individuals to the Strategic Planning Committee for the **2009/2010** school year:

Barbara Peters	Superintendent
Peter Giarrizzo	Assistant Superintendent for Instructional Services
Wayne Harders	Elementary Principal
Sandra Calvi	Director of Research and Student Development
Marc Baiocco	High School Principal
Jeffrey Olender	CIO
Rich MacLeish	AHHS Science, Technology, Athletics, ETA
Tony Thompson	AHHS Science, Jr. High
Keith Egan	AHHS English
Lori Schulze	AHHS Math
Al McCutchen	AHHS Social Studies
James Aiello	AHHS Foreign Language
Robin Osswald	AHHS ESL
Sarah Dwyer	AHHS Special Education
Ebbere Anokute	Student
Jesse Young	Student
Debra Barbosa	Dixson Primary Head Teacher
Katie Buonassissi	Dixson Primary ESL
Toni Ann Plati	Dixson Primary Grade 1
Jarvis Tilokee	Dixson Primary Teaching Assistant
Marina Kelly	Grady Elementary ESL
Tim Brown	Grady Elementary Music
Christine Budzynski	Grady Elementary Grade 4
Andrea Cleveland	Grady Elementary Grade 5
Jill Malone	Grady Elementary Teaching Assistant
Ellen Henson	Parent
Felice Harris	Parent
Solymole Kuruvilla	Parent
Gustavo Pacheco	Parent

Yes 4

No 0

Motion Carried

DESIGNATIONS

Financial Institutions

Motion made by Trustee Colasuonno, seconded by Trustee Henson to designate the following financial institutions for the 2009/2010 school year:

J. P. Morgan Chase Manhattan Bank
Wachovia Bank

Yes 4

No 0

Motion Carried

Tax Shelter Annuity Companies

Motion made by Trustee Colasuonno, seconded by Trustee Henson to designate the following Tax Shelter Annuity Companies for the 2009/2010 school year:

Fidelity Investments	Travelers Ins. Co./Met Life
GWN Securities	Vanguard
ING National Trust	Wilton Assurance Life Co. of NY
The Legend Group/Adserv	

Yes 4

No 0

Motion Carried

Monthly Regular Board Meetings

Motion made by Trustee Colasuonno, seconded by Trustee Henson to designate the first Wednesday of the month unless otherwise scheduled by the Board of Education due to special circumstances.

Yes 4

No 0

Motion Carried

Official District Newspaper

Motion made by Trustee Colasuonno, seconded by Trustee Henson to designate The Journal News as the official District Newspaper.

Yes 4

No 0

Motion Carried

AUTHORIZATIONS

Certification of Payroll

Motion made by Trustee Colasuonno, seconded by Trustee Evans to authorize Dr. Barbara Peters, Superintendent of Schools to certify payroll.

Yes 4

No 0

Motion Carried

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Purchasing Agent

Motion made by Trustee Colasuonno, seconded by Trustee Evans to authorize Robert L. Celente to act as the District Purchasing Agent for Board .

Yes 4

No 0

Motion Carried

Attendance At Conferences

Motion made by Trustee Colasuonno, seconded by Trustee Evans to authorize Dr. Barbara Peters, Superintendent of Schools to approve employee attendance at conferences, conventions, workshops, etc., subject to possible review by the Board of Education, in accordance with General Municipal Law 77-b.

Yes 4

No 0

Motion Carried

Petty Cash Fund

Motion made by Trustee Colasuonno, seconded by Trustee Evans to establish petty cash funds as follows:

1. Superintendent's Office	Dr. Barbara Peters	\$300
2. Instructional Services	Mr. Peter Giarrizzo	\$200
3. Business Office	Mr. Robert L. Celente	\$300
4. Grady Office	Mr. Wayne Harders	\$150
5. Dixson Office	Ms. Debra Barbosa	\$150
6. Hamilton Office	Mr. Marc Baiocco	\$200
7. District Wide	Dr. Barbara Peters	\$300

Yes 4

No 0

Motion Carried

Signatories

Motion made by Trustee Colasuonno, seconded by Trustee Evans to designate Robin Cerasoli, District Treasurer, and Peter Giarrizzo, District Clerk; authorized as signatories for all district checks.

Yes 4

No 0

Motion Carried

Budget Transfers

Motion made by Trustee Colasuonno, seconded by Trustee Evans that the Superintendent is authorized to make budgetary transfers in the amount not to exceed \$10,000 in accordance with S.E.D. regulations and make monthly reports to the Board on all transfers.

Yes 4

No 0

Motion Carried

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Hearing Officer

Motion made by Trustee Colasuonno, seconded by Trustee Evans that the Superintendent or the Superintendent's designee be authorized to act as hearing officer.

Yes 4

No 0

Motion Carried

Public Notices

Motion made by Trustee Colasuonno, seconded by Trustee Evans that District Clerk, Peter Giarrizzo, be authorized to place public notices for bids and all other legal notices as required by law.

Yes 4

No 0

Motion Carried

Records Retention Officer & Custodian of District Records

Motion made by Trustee Colasuonno, seconded by Trustee Evans to appoint District Clerk, Peter Giarrizzo as Records Retention Officer & Custodian of District Records.

Yes 4

No 0

Motion Carried

Title IX District Compliance Officer

Motion made by Trustee Colasuonno, seconded by Trustee Evans to appoint Peter Giarrizzo as Title IX District Compliance Officer.

Yes 4

No 0

Motion Carried

District Sexual Harassment Complaint Officers

Motion made by Trustee Colasuonno, seconded by Trustee Evans to appoint Dr. Barbara Peters and Peter Giarrizzo as District Sexual Harassment Compliant Officers.

Yes 4

No 0

Motion Carried

District Health Coordinator

Motion made by Trustee Colasuonno, seconded by Trustee Evans to appoint George Disbrow as District Health Coordinator.

Yes 4

No 0

Motion Carried

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Immunization Coordinator

Motion made by Trustee Colasuonno, seconded by Trustee Evans to appoint Nancy Venuti-Cordero as Immunization Coordinator.

Yes 4

No 0

Motion Carried

Asbestos/Lea Designee

Motion made by Trustee Colasuonno, seconded by Trustee Evans to appoint Glen DiNunzio as Asbestos/LEA Designee.

Yes 4

No 0

Motion Carried

State and Federal Grant

Motion made by Trustee Colasuonno, seconded by Trustee Evans to appoint Dr. Barbara Peters or her designee to apply and monitor State and Federal Grants.

Yes 4

No 0

Motion Carried

OTHER ITEMS

Bonding of Deputy Treasurer, Purchasing Agent, Accounts Payable Clerk, Internal Auditor, Extra-Classroom Activity Treasurer

Motion made by Trustee Colasuonno, seconded by Trustee Henson to set bonds for Purchasing Agent Deputy Treasurer, Internal Auditor, in the amount of \$400,000 each. Set bond for Extra-Classroom Activity Treasurer and Accounts Payable Clerk in the amount of \$100,000.

Yes 4

No 0

Motion Carried

Policies

Motion made by Trustee Colasuonno, seconded by Trustee Henson to adopt all Board policies and Code of Ethics in effect during the previous year.

Yes 4

No 0

Motion Carried

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Mileage Rates

Motion made by Trustee Colasuonno, seconded by Trustee Henson to set the mileage reimbursement for authorized personnel at the per mile rate as set by the Internal Revenue Service.

Yes 4

No 0

Motion Carried

Facilities Use Fee Schedule

Motion made by Trustee Colasuonno, seconded by Trustee Henson to approve the following resolution:

RESOLVED, that the Facilities Use Fee Schedule for **2009/2010** school year to be adopted as submitted.

Yes 4

No 0

Motion Carried

ADJOURNMENT

Motion made by Trustee Henson, seconded by Trustee Colasuonno that the meeting be adjourned at 8:15PM.

Yes 4

No 0

Motion Carried

President Funny-Crosby declared the meeting adjourned at 8:16 PM.

Respectfully submitted,

Peter Giarrizzo
District Clerk