

*There is an addendum – please see page 13*

**ELMSFORD UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION  
PUBLIC MEETING  
CAFETERIA  
ALEXANDER HAMILTON HIGH SCHOOL  
JANUARY 06, 2010  
8:00 PM**

**ROLL CALL**

Betty Funny-Crosby, President  
Debra B. Lawrance, Vice President  
Michael Colasuonno, Trustee  
Matthew R.C. Evans, Trustee  
James B. Henson, Trustee  
Barbara A. Peters, Ed.D., Superintendent  
Peter Giarrizzo, District Clerk

**EXECUTIVE SESSION**

Motion made by Vice President Lawrance, seconded by Trustee Colasuonno to move to Executive Session to discuss a particular legal matter at 7:35 PM.

**Yes 5**

**No 0**

**Motion Carried**

**RETURN TO REGULAR SESSION**

Motion made by Vice President Lawrance, seconded by Trustee Evans to return to Regular Session at 8:10 PM.

**Yes 5**

**No 0**

**Motion Carried**

**APPROVAL OF MINUTES**

Motion made by Trustee Evans, seconded by Vice President Lawrance to approve the minutes:

Regular Meeting December 02, 2009

**Yes 5**

**No 0**

**Motion Carried**

# Board of Education Minutes January 06, 2010

## PRESENTATION

Ms. Mary Jo Hernandez, Area General Manager and Mr. Barry Spence, Chef Manager at Hamilton from Aramark Food Service provided a presentation to the Board of Education and community regarding the changes that have been made to the food service program. Information was presented through the use of charts and graphs that indicated that the quality of the food program and student participation has increased dramatically. Dr. Peters thanked Ms. Hernandez, Mr. Spencer, and Mr. Celente for their hard work and acknowledged the noticeable improvements to the food service program.

## ELMSFORD SALUTES

The Board of Education saluted staff members from Project Morry, a camp based in White Plains that supports many students from the Elmsford Union Free School District free of charge. Students and parents who have benefited from the program were in attendance.

## STUDENT LIAISON REPORT

The Alexander Hamilton Junior Senior High School Student Government reported that Spirit Week was a great success. It was noted that the Junior Class won the Class Clash. 140 students attended the High School Homecoming Dance. A recreation night is currently being planned. Future fund-raising efforts include the use of coupon books. The students thanked Mr. Baiocco for his assistance in providing the various vending machines.

## RECOGNITION OF THE AUDIENCE – Agenda Items

NONE

## FINANCE & PURCHASING

### **Approve of Cash Disbursement Schedules of December 03, 2009 and December 18, 2009:**

Motion made by Trustee Henson, seconded by Trustee Evans to approve the cash disbursement schedules:

Schedule #24	General Fund Account in the amount of	\$187,636.10
Schedule #24	Special Aid Fund Account in the amount of	\$ 9,261.27
Schedule #24	School Lunch Fund Account in the amount of	\$ 7,603.32
Schedule #25	Trust & Agency Fund Account in the amount of	\$ 7,671.62
Schedule #26	General Fund Account in the amount of	\$635,622.23
Schedule #26	Special Aid Fund Account in the amount of	\$ 4,735.80
Schedule #24	School Lunch Fund Account in the amount of	\$ 31,086.62
Schedule #25	Trust & Agency Account in the amount of	\$ 27,620.14

Yes 5

No 0

Motion Carried

**Board of Education Minutes January 06, 2010**

**Budget Transfers – Requiring Board Approval – January 06, 2010**

Motion made by Trustee Henson, seconded by Trustee Evans to approve the Budget Transfers as follows:

<u>Code From &amp; Description</u>	<u>Amount</u>	<u>Code To &amp; Description</u>	<u>Amount</u>	<u>Reason</u>
A2280.150.01.9000 Admin. Salary Super.	\$52,798.04	A2250.150.01.3600 Coord. Spec. Serv Sal.	\$52,798.04	To cover salary of Dir. of Research
A2250.150.01.3610 Psychologist Inst. Salary	\$25,613.96	A2250.150.01.3600 Coord. Spec. Serv. Sal	\$24,483.96	& Student Devel
		A2250.153.01.3610 Salary Other	\$ 830.00	Correct Salary Code
		A2250.163.09.3600 Salary Other	\$ 300.00	Correct Salary Code
Totals	\$78,412.00		\$78,412.00	

**Yes 5**  
**No 0**  
**Motion Carried**

**Treasurer’s Report – October and November 2009**

Motion made by Trustee Henson, seconded by Trustee Evans to approve the following resolution:

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District approve the Treasurer’s Report for the Months of October and November 2009 as submitted.

**Yes 5**  
**No 0**  
**Motion Carried**

**Non-Resident Tuition Rates**

Motion made by Trustee Henson, seconded by Trustee Evans to approve the following resolution:

**RESOLVED**, that the Board of Education of the Elmsford Union Free School district sets the **2009/2010** estimated non-resident tuition rate for in-district programs in accordance with Part 175, Regulation of the Commissioner of Education as follows:

<u>PROGRAM</u>		<u>2009/2010 RATE</u>
Full Day	K-6	\$17,547
Secondary	7-12	18,189
Students with Disabilities	K-12 Base + Weighting	
Full-Day	K-6 1.4	\$61,895
Secondary	7-12 1.4	62,537

**Yes 5**  
**No 0**  
**Motion Carried**

**SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS**

**INSTRUCTIONAL PERSONNEL**

**Resignation**

Motion made by Trustee Evans, seconded by Trustee Henson to accept the resignation of **Theresa Harlen**, Teacher Aide, effective December 17, 2009.

**Yes 5**

**No 0**

**Motion Carried**

**Teacher Aide – Hamilton**

Motion made by Trustee Evans, seconded by Trustee Henson to approve the emergency conditional appointment of **Dominique Sturdivent** to the position of Teacher Aide for the **2009/2010** school year at Hamilton Jr./Sr. High School, effective January 04, 2010 at an hourly rate of \$13.00.

**Yes 5**

**No 0**

**Motion Carried**

**Substitute Teacher**

Motion made by Trustee Evans, seconded by Trustee Henson to approve the emergency conditional appointment of **Glenn J. Leibel** as an everyday substitute teacher for the **2009/2010** school year, at the rate of \$100 per diem/day, effective January 07, 2010.

**Yes 5**

**No 0**

**Motion Carried**

**Substitute Teacher**

Motion made by Trustee Evans, seconded by Trustee Henson to approve the emergency conditional appointment of **Andrea White** as an everyday substitute teacher for the **2009/2010** school year, at the rate of \$100 per diem/day, effective January 07, 2010.

**Yes 5**

**No 0**

**Motion Carried**

## **Board of Education Minutes January 06, 2010**

### **NON INSTRUCTIONAL PERSONNEL**

#### **Stipulation of Settlement**

#### **RESOLUTION**

Motion made by Trustee Evans, seconded by Trustee Henson to approve the following resolution:

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District hereby ratifies and approves the Stipulation of Settlement with Employee No. 1685 placed on the record at an administrative hearing held before Impartial Hearing Officer Joseph Wooley on December 18, 2009 as set forth in the official transcript of the administrative hearing and hereby authorizes the Superintendent of Schools to take all actions consistent with the terms thereof.

**Yes 5**

**No 0**

**Motion Carried**

#### **Resignation**

#### **RESOLUTION**

Motion made by Trustee Evans, seconded by Trustee Henson to approve the following resolution:

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District hereby accepts the resignation of Clarence Hewins as a School Monitor in the Elmsford Union Free School District, effective December 18, 2009.

**Yes 5**

**No 0**

**Motion Carried**

### **NEW BUSINESS**

#### **Health and Welfare Service Billing 2009-2010 School Year**

Motion made by Trustee Colasuonno, seconded by Vice President Lawrance to approve the following resolution:

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District set the **2009/2010** rate for health services for out-of-district student attending Our Lady of Mt. Carmel School @970.85 per student.

**Yes 5**

**No 0**

**Motion Carried**

## **Board of Education Minutes January 06, 2010**

### **Special Ed Contract – Ardsley UFSD**

Motion made by Trustee Colasuonno, seconded by Vice President Lawrance to approve the following resolution:

**RESOLVED**, that the Board of Education approve the contract between the Elmsford Union Free School District and the Ardsley Union Free School District for the **2009/2010** educational services to an Elmsford resident student as outlined in the contract dated 12/02/2009 and authorizes the President of the Board of Education to execute said contract.

**Yes 5**

**No 0**

**Motion Carried**

### **Special Ed. Contract – Julia Dyckman Andrus Memorial, Inc.**

Motion made by Trustee Colasuonno, seconded by Vice President Lawrance to approve the following resolution:

**RESOLVED**, that the Board of Education approve contracts between the Elmsford Union Free School District and Julia Dyckman Andrus Memorial, Inc. for the **2009/2010** educational services to two Elmsford resident students as outlined in the contract dated 12/05/2009 and authorizes the President of the Board of Education to execute said contract.

**Yes 5**

**No 0**

**Motion Carried**

### **Special Ed. Contract – Greenburgh Central School District No. 7**

Motion made by Trustee Colasuonno, seconded by Vice President Lawrance to approve the following resolution:

**RESOLVED**, that the Board of Education approve contracts between the Elmsford Union Free School District and Greenburgh Central School District No. 7 for the **2009/2010** educational services to an Elmsford resident student as outlined in the contract dated 01/06/2010 and authorizes the President of the Board of Education to execute said contract.

**Yes 5**

**No 0**

**Motion Carried**

### **Elmsford Union Free School District – Revised Organizational Chart 2009 – 2010**

Motion made by Trustee Colasuonno, seconded by Vice President Lawrance to approve the following resolution:

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District approve the Elmsford Union Free School District – Revised Organizational Chart 2009-2010 (August 05, 2009 – Agenda) as submitted.

**Yes 5**

**No 0**

**Motion Carried**

## Board of Education Minutes January 06, 2010

### RECOMMENDATIONS OF THE CSE AND CPSE EDUCATION

Motion made by Trustee Colasuonno, seconded by Vice President Lawrance to approve the following resolution:

**RESOLVED**, that the Board of Education shall approve all the special education programs/placements as recommended in the Individual Education Plans of students by the Committee on Special Education and the Committee on Pre School special Education as set forth herein:

#### BOE Meeting Dated 01/06/10 CSE RECOMMENDATIONS

	ID No.	Recommended Placement/Program
	12400	Resource Room; Special Class; Speech Language Therapy; Occupational Therapy
	4014	Special School; Aide; Occupational Therapy; Physical Therapy; Speech Language Therapy
	13621	Consultant Teacher Direct – English, Math
	9010392	Study Skills; Counseling; Occupational Therapy
	8361	Special Class; Counseling;
	11902	Ineligible
	13390	Classified; Resource Room
	12078	Ineligible; Refer to 504
	12541	Classified; Special Class; Study Skills
	10123	Classified; Study Skills
	13552	Consultant Teacher; Study Skills
	12763	Special Education Itinerant Teacher with ABA; Occupational Therapy

#### BOE Meeting Dated 01/06/10 CPSE RECOMMENDATIONS

	ID No.	Recommended Placement/Program
	13634	Speech Language Therapy
	13617	Speech Language Therapy; Special Class Integrated Services

**Yes 5**

**No 0**

**Motion Carried**

### Annual District Meeting and Election

Motion made by Trustee Colasuonno, seconded by Vice President Lawrance to adopt the annual district meeting and the annual district election legal notice as submitted.

**Yes 5**

**No 0**

**Motion Carried**

**RESOLUTION  
ELMSFORD UNION FREE SCHOOL DISTRICT  
COUNTY OF WESTCHESTER, NEW YORK  
REGARDING THE ANNUAL DISTRICT MEETING  
AND  
ANNUAL DISTRICT ELECTION  
OF THE QUALIFIED VOTERS OF SAID DISTRICT**

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**BE IT RESOLVED THAT:**

**Section 1:** The Annual Budget Hearing pursuant to Chapter 853 of the Laws of 1983 of the Elmsford Union Free School District, County of Westchester, New York, shall be held in the Alice E. Grady School Library, Cobb Lane, Elmsford, New York, in said School District, on May 5, 2010 at 8:00 p.m.

**Section 2:** The Annual District Election of the qualified voters of Elmsford Union Free School District, in the County of Westchester, New York, shall be held in the Alice E. Grady Music Room, Cobb Lane, Elmsford, New York, in said District, on May 18, 2010 at 7:00 a.m. The voting at such Annual District election shall be by ballot on voting machines as provided by the Education Law and the polls shall remain open from 7:00 a.m. to 9:00 p.m. on said day.

**Section 3:** The business to be acted upon at said Annual District Meeting and Annual Budget Hearing and Annual District Election shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Budget Hearing and Annual District Election to be published in the Journal News, the official newspaper of said District, said publication to be made four times within the seven weeks preceding Annual District Election, the first such notice to be published no less than forty-five (45) days prior to said Annual District Election.

**Section 4:** Said notice shall be in substantially the following form:

**ELMSFORD UNION FREE SCHOOL DISTRICT  
IN THE  
COUNTY OF WESTCHESTER  
ELMSFORD, NEW YORK**

**NOTICE OF ANNUAL BUDGET HEARING**

**May 5, 2010**

**AND**

**NOTICE OF ANNUAL DISTRICT ELECTION**

**MAY 18, 2010**

Notice is hereby given that the Annual Budget Hearing of the qualified voters of Elmsford Union Free School District, in the County of Westchester, New York, shall be held in the Alice E. Grady School Library, Cobb Lane, Elmsford, New York, in said District on May 5, 2010 at 8:00 PM.

**PLEASE TAKE FURTHER NOTICE** that the Annual District Election of the qualified voters of Elmsford Union Free School District, in the County of Westchester, New York, will be held on Tuesday, May 18, 2010 in the Alice E. Grady Music Room, Cobb Lane, Elmsford, New York from 7:00 a.m. to 9:00 p.m. for the purpose of voting upon:

1. Two (2) School Board Trustees, for two (2) three year terms beginning on July 01, 2010 and ending on June 30, 2013.
2. The 2010/2011 Elmsford School District Budget as adopted by the Board of Education.

Voting will be by ballot on voting machines as provided by the Education Law and the polls will remain open from 7:00 a.m. until 9:00 p.m. and as much longer as may be necessary to enable the voters then present to cast their ballots in the Music Room at the Alice E. Grady School.

Education Law provides that the candidates of the office of Trustee of the Board of Education in this Annual District Election must be nominated by petition; each nominating petition shall be directed to the District Clerk of the School District, South Goodwin Avenue, Elmsford, New York and shall be signed by at least 25 qualified voters of the District. The petition shall state the residence of each signer and also state the name and residence of the candidate, and shall include the length of term of office. Nominating petitions must be filed with the District Clerk of the Elmsford School District, South Goodwin Avenue, Elmsford, New York, not later than April 19, 2010 between the hours of 9:00 a.m. and 5:00 p.m. Pursuant to Section 2032 of the State Education Law, ballot position will be determined by lot drawn in the District Clerk's Office, South Goodwin Avenue, Elmsford, New York, at 10:00 a.m. on April 20, 2010.

In accordance with the provision of Section 1716 of the Education Law, the Board of Education of the Elmsford Union Free School District has prepared a detailed statement of the amount of money which will be required for the ensuing year for school purposes exclusive of the public moneys, specifying the several purposes and the amount of each.

A copy of this statement may be obtained by any resident in the district, at the Office of the Board of Education, Alexander Hamilton High School, South Goodwin Avenue, Elmsford, New York; or each of the public schools in the district, beginning on April 16, 2010 between the hours of 9:00 a.m. and 3:00 p.m. on each day other than Saturday or Sunday or other school district holidays.

## **Board of Education Minutes January 06, 2010**

**PLEASE TAKE FURTHER NOTICE THAT THE BOARD OF REGISTRATION OF THE DISTRICT SHALL MEET ON:** Thursday, April 29, 2010 from 6:00 p.m. to 9:00 p.m. at the Alice E. Grady School, Cobb Lane, Elmsford, New York, and the Carl L. Dixson School at South Hillside Avenue, Elmsford, NY as well as on Friday, April 30, 2010, from 12:00 Noon to 3:00 p.m. at the Alice E. Grady School and at the Carl L. Dixson School at 98 South Hillside Avenue, Elmsford, NY for the purpose of preparing a Register of the qualified voters of the District for said Annual District Election at which time any person shall be entitled to have his/her name placed upon such Register provided that at such meeting of the Board of Registration he/she is known or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at the Annual District Election for which such Register is prepared.

**PLEASE TAKE FURTHER NOTICE** that the Board of Education of the Elmsford Union Free School District has heretofore adopted a resolution authorizing voter registration on all days that school is in session, said registration to be held in the Office of the District Clerk during the hours of 8:00 a.m. to 4:00 p.m. at the Alexander Hamilton High School, South Goodwin Avenue, Elmsford, New York. Such registration shall not take place less than five days preceding any school meeting or election.

**PLEASE TAKE FURTHER NOTICE** that the Board of Registration and Canvass of this District will meet during the annual election at the time and place when such annual election is held for the purpose of preparing a register for meetings and elections held more than thirty (30) days subsequent to such annual election.

A copy of said Registers will be available for public inspection by qualified voters in the office of the District Clerk immediately upon its completion, but in no event later than May 11, 2010. Said Registers shall be available for inspection during each of the five (5) days preceding the Annual Meeting between the hours of 8:00 am and 4:00 pm, with the exception of Sunday, May 16, 2010. A copy of said final Registers will also be available for public inspection from the opening to the closing of the polls at the polling place at the Alice E. Grady School on the day of the Annual District Election.

**NOTICE IS HEREBY FURTHER GIVEN** that applications for absentee ballots may be applied for at the Office of the School District Clerk. Applications for absentee ballots must be received by the School District Clerk by or prior to 5:00 p.m., Prevailing Time, on May 11, 2010, if the ballot is to be mailed to the voter or, if the ballot is to be picked up, prior to 5:00 p.m., Prevailing Time, on May 17, 2010.

Absentee ballots must be received by the School District Clerk not later than 5:00 p.m., Prevailing Time, on May 18, 2010. A list of all persons to whom absentee ballots shall have been issued will be available in the office of the School District Clerk on each of the five days prior to the day of the election, except Sunday, May 16, 2010, and such list shall also be posted at the voting place during the election, and any qualified voter may challenge the acceptance of the absentee voter's ballot of any person on such list, by making his challenge and the reasons therefore known to the Inspector of Election before the close of the polls.

Peter Giarrizzo  
District Clerk

**Dated: March 17, 2010**  
**March 31, 2010**  
**April 14, 2010**  
**April 28, 2010**

## **Board of Education Minutes January 06, 2010**

### **PRINCIPALS' REPORT**

Mr. Harders discussed the upcoming fund-raising event for the sixth grade dinner. The sixth grade class will be selling coupon books that are exclusively related to businesses in Westchester County. Hoops for Tradition is also being scheduled.

Mr. Harders also reported that the Dixon/Grady Reading Challenge is underway. If the students collectively read 157,261 minutes between January 5-27, 2010, the class that reads the most number of minutes will determine the color that Mr. Harders will dye his hair.

Mr. Baiocco indicated that scheduling at Hamilton for the 2010-2011 academic year is being planned. He noted that he was working with Mr. Jeffrey J. Olender as the district transitions to the new student management system. Mr. Baiocco offered his congratulations to Mrs. Ahern and Mrs. Luccioni in guidance for planning a successful Financial Aid Night. He proudly announced that one of our students has been accepted to Cornell University through Early Admission.

Mr. Baiocco noted that the Elmsford Classic was a great success and thanked the PTA for their collaborative efforts. Mr. Baiocco also noted that he was in the process of exploring opportunities at Manhattanville College to become a professional development school.

The Poetry Out Loud competition has been scheduled for January 13, 2010 at 10am.

### **RECOGNITION OF THE AUDIENCE – OTHER ITEMS**

A resident and member of the teaching staff expressed her displeasure with the reading program and Response to Intervention (RtI) model at the elementary level. The Board of Education was presented with a formal letter of complaint.

### **CALL FOR EXECUTIVE SESSION**

Motion made by Trustee Evans, seconded by Vice President Lawrance to move to Executive Session to discuss a particular legal matter at 9:10 PM.

**Yes 5**

**No 0**

**Motion Carried**

### **RETURN TO REGULAR SESSION**

Motion made by Vice President Lawrance, seconded by Trustee Henson to return to Regular Session at 10:52 PM.

**Yes 5**

**No 0**

**Motion Carried**

## **Board of Education Minutes January 06, 2010**

### **ADJOURNMENT**

Motion made by Vice President Lawrance, seconded by Trustee Henson, that the meeting be adjourned at 10:52 PM.

**Yes 5**

**No 0**

**Motion Carried**

President Funny-Crosby declared the meeting adjourned at 10:53 PM.

Respectfully submitted,

Peter Giarrizzo  
District Clerk

## Board of Education Minutes January 06, 2010

### *Addendum*

#### **Agreement for Computerized Routing System**

Motion made by Trustee Colasuonno, seconded by Vice President Lawrance to approve the following resolution:

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District approve a contract and licensed agreement with Transfinder as outlined in Option A of their proposal dated 12/30/2009, and authorizes the President of the Board to execute said agreement.

**Yes 5**

**No 0**

**Motion Carried**

#### **Race to the Top**

Motion made by Trustee Colasuonno, seconded by Vice President Lawrance to authorize the Superintendent of Schools and President of the Board of Education to sign a Memorandum of Understanding dated 01/06/2010 authorizing a collaborative effort between the New York State Education Department and the Elmsford Union Free School District regarding the procurement of Race to the Top Grant monies.

**Yes 5**

**No 0**

**Motion Carried**