

**Elmsford Union Free School District  
Budget Calendar for Fiscal Year 2012-13**

Date	Description
<b>October 5, 2011</b>	<b>Present Budget Calendar for Board Approval</b>
<b>November 5, 2011</b>	<b>Board and Superintendent to Clarify Goals to be Addressed in the Budget</b>
<b>November 8, 2011</b>	<b>Administrator's cabinet meeting to finalize budget process</b>
<b>December 7, 2011</b>	<b>Budget update to the Board</b>
<b>December 13, 2011</b>	<b>Administrator's cabinet meeting - budget status</b>
<b>By January 23, 2012</b>	<b>Individual meetings to review Staffing, Student Furniture, Equipment and Special Requests</b>
<b>February 17, 2012</b>	<b>Board to Receive Draft Budget</b>
<b>March 3, 2012</b>	<b>First Budget Presentation</b>
<b>March 16, 2012</b>	<b>1st Advertisement</b>
<b>March 21, 2012</b>	<b>Special Budget Presentation if needed</b>
<b>March 30, 2012</b>	<b>2nd Advertisement</b>
<b>April 4, 2012</b>	<b>Final Board Approved Budget for the Vote</b>
<b>April 16, 2012</b>	<b>3rd Advertisement</b>
<b>April 20, 2012</b>	<b>Proposed budget available to the community</b>
<b>April 27, 2012</b>	<b>4th Advertisement</b>
<b>May 2, 2012</b>	<b>Public Hearing on the Budget</b>
<b>May 3, 2012</b>	<b>Mail School Budget Notice, Tax Report Card in the Budget Newsletter</b>
<b>May 15, 2012</b>	<b>Board Elections and Budget Vote</b>

- Budget Notification requirements - 4 times within the 7 weeks preceding the date of the vote.
- First ad is to be at least 45 days before the annual meeting.
- Budget hearing requirement - Between 7 and 14 days before the vote.