

ELMSFORD UNION FREE SCHOOL DISTRICT
School Bus Rules and Conduct

The School District has enjoyed a long history of safe and efficient student transportation. As we attempt to continue this tradition in compliance with local, state and federal regulations, please be aware of the following key expectations for that using school district transportation:

Please be on time at the designated pick-up location:

- All riders should be at their stop 5 minutes before the bus is scheduled to arrive.
- Riders should line up and stand away from the curb/traffic lane until the bus is ready to load.
- Buses are on a tight schedule and can not wait for late riders.
- Riders should only ride their assigned bus to and from their assigned stops.

Please act in a safe manner:

- Never get on or off a moving vehicle.
- Hold the handrail as you board the bus.
- Riders should go directly to the first available seat. Be sure to move toward the window so another person may be seated.
- Use your seat belt.
- Remain seated whenever the bus is in motion.
- Windows may only be open with permission of the driver.
- Nothing (head, hands, objects) should ever be extended out of the bus windows.
- Do not get out of your seat until the bus comes to a complete stop and the driver has opened the door.
- When exiting the bus use the handrails as you disembark. When crossing the street, always cross in front of the bus to take advantage of the bus traffic gate and lights for safe crossing.
Remember **“I see the driver. The driver sees me”**
- No open flames or burning is allowed on buses.

Please be respectful of others:

- The driver is ultimately responsible and as such is in charge of the bus. Please follow all driver (and other district staff supervision) directions.
- Riders will observe standard rules of classroom conduct while on buses.
- Talking is allowed at a level that is not distracting to the driver.
- Students are not permitted to use laser lights, flashlight mirrors or any other device on the bus that may interfere with the safe operation of the bus.
- Please keep the buses litter free.
- Acts of vandalism and/or intentional damage may result in discipline in addition to being charged the cost of repairs/cleaning.
- Eating is not allowed in buses unless specifically authorized by the transportation department on a case-by-case basis. This is not only due to cleanliness but also the wide variety of allergies present across the district.

What can be transported inside of buses?

- State and Federal laws require the aisles and emergency exits remain clear, the driver’s views remain unobstructed and that no loose items that may cause injury to passengers be allowed on buses. All carry on items must be enclosed in a soft bag, backpack or smooth cornered carry case that can fit between the rider’s legs within the seat area.
- If there is any doubt as to the appropriateness of an item, contact the transportation department prior to attempting to board with the item.
- Students who attempt to board a bus with inappropriate items will be requested to leave the item behind or find other transportation.

Any individual who does not follow the safety rules on the bus will have his/her transportation privilege suspended. Any subsequent infraction will result in the complete loss of the transportation privilege. In either case, it would be the responsibility of the adult to provide transportation to and from school.