

**ALEXANDER HAMILTON HIGH SCHOOL  
GUIDANCE DEPARTMENT  
ELMSFORD, NEW YORK 10523**

**TELEPHONE: 914-592-8532**

**TELEPHONE: 914-592-8598**

**FAX NO: 914-592-3343**

**SENIOR TRANSCRIPT RELEASE REQUEST**

Please fill this form out for each and every college you apply to. We need this information in order to forward your official transcript.

**\*\*\*YOU MUST APPLY AND HAND THIS FORM IN TO THE GUIDANCE OFFICE TWO (2) WEEKS BEFORE APPLICATION DEADLINE\*\*\*\***

YOUR NAME \_\_\_\_\_

DATE \_\_\_\_\_

APPLICATION DEADLINE \_\_\_\_\_

NAME AND ADDRESS OF COLLEGE \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Did you apply online? (yes) (no)

Did you use The Common Application? (yes) (no)

Are your recommendations on file in the Guidance Office? (yes) (no)

Did you send your official SAT or ACT scores? (yes) (no)

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STUDENT SIGNATURE